

SAFETY AWARENESS

Brief Topic Safety Refresher Training For Associates

2024

Utility Knife Safety

Utility Knives and Exacto Blades

There's one hand tool that demands your respect over many others in the workplace, a tool that can cut you to the bone in an instant . . . the utility knife.

Many workers use utility knives to cut fabric, strapping, puncture shrinkwrap and open packaging. But one wrong move and these retractable blades can do serious harm.

In fact, nearly 40 percent of all injuries attributed to manual tools in the US involve knives with retractable blades.

General Accident Prevention

Many accidents involving utility knives occur for the following reasons:

- Drawing the knife towards you instead of away from your body.
- Working with a dull blade. (Dull blades require more pressure, increasing the potential for injury.)
- Trying to cut more than the knife can handle.
- Improperly storing the knife with the blade extended.
- Failing to wear personal protective equipment.
- Neglecting to inspect the tool before use.



Pre-Use Safety Precautions

The following are safety precautions to keep in mind when using utility knives:

- Wear safety glasses to protect your eyes in case a blade breaks.
- Always use a sharp blade. They are safer than a dull blade.
- Wear cut resistant gloves and sleeves (at least Level 3) to protect your hands and arms.
- Hand a utility knife to a co-worker with the handle first.
- Use one of the newer model self-retracting blade knives. The technology has increased the safety of this tool tremendously over the past several years.
- Ensure the blades are properly positioned in the handle before use.
- Keep extremities out of the cutting path.
- Don't apply too much pressure on the blade.
- Follow manufacturer's instructions when changing blades.
- Don't use utility knives to pry loose objects.
- Dispose of dull or broken blades in a puncture-resistant container.

Think Safety

There have been cases where workers have suffered injuries from exposed blade tips. This is because the blades did not completely retract into the handle. That's why it's important for workers to use the proper size blades or replace defective retraction mechanisms. Problems also arise when some employees don't have or can't find a utility knife supplied by the company. As a result, they tend to use whatever is handy, such as a pocket knife or other tool with a sharp edge. This can quickly turn hazardous if the tool slips or is used incorrectly.

There are many utility knife replacements that can be substituted in their place. Contact your Team Leader or Safety Rep for the evaluation of any task that a utility knife is needed. They will investigate the process and find a replacement to the exposure of a cutting blade.

Associate Task Feedback:

[illegible]